

# PURCHASE ORDER

**PO Number: 303-2-0366**

Requisition Number: 303-2-00763

**Order Date:** 11/10/2021

**Released**

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,  
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accounts payable@tfc.state.tx.us

**IF INVOICE IS MAILED, DELAYS MAY OCCUR.**

TEXAS FACILITIES COMMISSION

## FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

### Delivery Location

DSHS Dr. Bob Glaze Laboratory

1100 W. 49th Street

Attn: Ernesto Garcia

Austin, TX 78756

**Show numbers on all papers and packages**

## Referenced Source or Vendor

12030039221

Texas Roofing Co. Inc

16809 Radholme CT

Round Rock, TX 78664

Zach Moore

Phone:512-745-6754, Fax:

zachm@texasroofing.com

Repairs to roof above L758.4 due to rain water leaking onto light fixture.

Price Per Attached Project DBGL dated 11/01/2021.

TFC Contact:

**Description** Ernesto Garcia

737-256-0929

Work Inspection:

Services performed under this agreement are not considered complete for purposes of payment until TFC, or its authorized designee, inspects and accepts the work performed by the vendor.

## Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Repairs to roof above L758.4 due to rain water leaking onto the light fixture which is a safety concern.	1	Job	\$1,665.00	10/28/2021	1/28/2022	\$1,665.00

Materials: \$565.00

- Chemlink 50 Caulking - \$75.00
- Roof Coating - \$220.00
- Modified Bitumen Base Sheet - \$100.00

- Modified Bitumen Cap Sheet - \$150.00
- Propane - \$20.00

Labor: \$1,100.00

- 2-men, 12 hours each @\$55/hr. = \$1,100.00

Grand Total: 1,665.00

Provide all labor, tools, materials and equipment necessary to repair roof leak as per attached Project DBGL dated 11/01/2021.

**NIGP Class:** 910

**NIGP Item:** 66

**Object Class:** 266

**Reimbursement Type:** HB3042

**Notes:** WO# 782796, DBGL

**Grand Total \$1,665.00**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2022
<b>Division</b>	Facilities Management and Operations
<b>Program</b>	Property Management
<b>Phone</b>	7372560929
<b>Org Code</b>	0410 - Facilities HB3042 - PO Activity
<b>Type of Purchase/PCC Code</b>	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
<b>Work Order Number</b>	782796

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

#### Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

#### TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: \_\_\_\_\_

Jordan, Michelle - CTCD,

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[.\(Show Terms And Conditions...\)](#)